

**Goodwill Arkansas Education Initiatives, Inc.**  
**Board Meeting Minutes**  
**September 20, 2018**

**Presiding:** Brian Marsh

**Members Present:** Chris Amsler  
Margaret Bates (via teleconference)  
Jonathan Crossley  
Cassandra Green  
Miguel Lopez (via teleconference)  
Brian Marsh  
Kristen Wilkinson (via teleconference starting at Action Item 5)

**Members Not Present:** Margaret Ellibee  
Elroy Willoughby

**Staff:** Tomiko Davis  
Sylvia Murchison  
Cindy Varner  
Carloas Wilson

**Special Guests:** Corey Jennings (BKD)  
Hilary Wagner (MERS Goodwill)  
Mark Arens (MERS Goodwill)

**Call to Order**

**Brian Marsh** called the meeting to order at 5:00 p.m. in the Goodwill Board Room at 7400 Scott Hamilton Road, Little Rock, Arkansas. **Brian Marsh** called roll and recognized a quorum with six of nine members present at the start of the meeting. **Brian Marsh** welcome special guests from the MERS Goodwill who will be opening three Excel Centers in Missouri in October 2018.

**Item 1: Minutes of the August 30, 2018 Meeting**

**Margaret Bates** made a motion to approve the minutes. **Cassandra Green** seconded the motion. The motion passed unanimously.

**Item 2: Operations Report**

**Tomiko Davis** reviewed the school report that was included in the agenda. She reported that term two started with 102 students.

**Cindy Varner** reviewed the charter waiver request that was included in the agenda. In relation to the waiver request for the requirement to have library media, **Cassandra Green** suggested that staff explore getting an account with the Central Arkansas Library System (CALs) for students to have access to book material when needed.

**Tomiko Davis** reviewed the draft Family and Community Engagement Plan that was included in the agenda. She reported that the first College and Career Fair was going to be held on October 18, 2018. **Cassandra Green** made a motion to approve the Family and Engagement Plan as submitted. **Chris Amsler** seconded the motion. The motion passed unanimously.

**Cindy Varner** reviewed the draft Annual Report to the Public as presented in the agenda. **Jonathan Crossley** asked if data could be presented at the next meeting to indicate the correlation between retention and outcomes on iReady testing. There was no one present from the public that requested to speak regarding the Annual Report to the Public. **Jonathan Crossley** made a motion to approve the Annual Report to the Public. **Chris Amsler** seconded the motion. The motion passed unanimously.

### **Item 3: Financial Report**

**Sylvia Murchison** provided a financial report for The Excel Center providing the following information: Consolidated Balance Sheet, Statement of Changes in Fund Balances, Summary of Revenue, Summary of Expenditures, and a Bank Reconciliation for the month of August 2018. As of August 30, 2018, The Excel Center had monthly expenditures of \$111,117 and cumulative expenditures totaling \$217,171. **Sylvia Murchison** reported that a deposit in the amount of \$52,655 had been erroneously deposited into The Excel Center account rather than the Goodwill account. She stated that the error was being reversed. **Chris Amsler** made a motion to approve the financial reports. **Jonathan Crossley** seconded the motion. The motion passed unanimously.

**Corey Jennings, with BKD Certified Public Accountants** presented the results of the school audit for the year ending June 30, 2018, which was provided in the agenda packet. It was a clean audit with no reportable items. **Jonathan Crossley** made a motion to approve the Annual Audit Report for year ending June 30, 2018. **Cassandra Green** seconded the motion. The motion passed unanimously.

**Sylvia Murchison** reported that the cost of the annual incentive bonus for eligible employees was \$29,773. **Chris Amsler** made a motion to approve the FY 2018 incentive bonus to eligible employees. **Cassandra Green** seconded the motion. The motion passed unanimously.

### **Item 4: New Business**

There was no new business.

**Item 5: Adjournment**

**Brian Marsh** requested a motion to adjourn. **Cassandra Green** made a motion to adjourn the board meeting. **Chris Amsler** seconded the motion. The motion passed unanimously, and the meeting was adjourned at 6:17 p.m.

Chair Signature



Date

1-17-19

Cindy Varner  
Board Recorder