

Goodwill Arkansas Education Initiatives, Inc.
Board Meeting Minutes
February 28, 2019

Presiding: Margaret Ellibee, Chair

Members Present: Chris Amsler (via teleconference)
Margaret Ellibee
Brian Marsh
Miguel Lopez
Elroy Willoughby (via teleconference)
Kristen Wilkinson (via teleconference)
Jonathan Crossley

Members Not Present: Margaret Bates
Cassandra Green

Staff: Tomiko Davis
Sylvia Murchison
Cindy Varner
Elizabeth Burch

Call to Order

Chair Margaret Ellibee called the meeting to order at 5:03 p.m. **Chair Ellibee** called roll and recognized a quorum with seven of nine members present.

Item 1: Minutes of the January 17, 2019 Meeting

Miguel Lopez made a motion to approve the minutes. **Brian Marsh** seconded the motion. The motion passed unanimously.

Item 2: Operations Report

Tomiko Davis reviewed the school report for term 3 and 4 that was included in the agenda packet.

- **Tomiko Davis** brought forth to the board Professional Staff Recommendations. *David Hand* as the new Financial Foundations Instructor and EAST Facilitator. *Amanda Savage* as the new humanities teacher. *Samantha Keiser* as the new English teacher. *D'Antoinnette Ross* as the new Assistant Director of the Drop In Center. **Chris Amsler** made a motion to approve the Professional Staff Recommendations. **Jonathan Crossley** seconded the motion. The motion passed unanimously.
- **Cindy Varner** presented a School Nurse Services Contract to the Board. The contract calls for a part time on call school nurse to access students in the event of an accident or a medical emergency. The absence of a School Nurse is the only thing holding the Excel

Center back from becoming an Accredited Charter School. **Brian Marsh** made a motion to approve the School Nurse's Contract. **Chris Amsler** seconded the motion. The motion passed unanimously.

- **Cindy Varner** brought forth to the board a revision to the Grievance Policy located in the Excel Employee Handbook allowing an employee to appeal to the board in the matter of unresolved grievances. The revision was included in the agenda packet. **Miguel Lopez** made a motion to approve the revision. **Jonathan Crossley** seconded the motion. The motion passed unanimously.
- **Cindy Varner** brought forth to the board a revision to the Grievance Policy located in the Excel Employee Handbook allowing an employee to appeal to the board for employee leave time during a death in the family. The revision was included in the agenda packet. **Jonathan Crossley** made a motion to approve the revision. **Brian Marsh** seconded the motion. The motion passed unanimously.

Item 3: Financial Report

Sylvia Murchison provided a financial report for The Excel Center providing the following information: Consolidated Balance Sheet, Statement of Changes in Fund Balances, Summary of Revenue, Summary of Expenditures, and a Bank Reconciliation for the month of December 2018. As of December 31, 2018, The Excel Center had monthly expenditures of \$65,920 and cumulative expenditures totaling \$729,912. The financial reports with accompanying notations are included in the agenda packet. She made note of the report cells highlighted in red as having cleared in November rather than the planned month of December. Those items included revenue, management services fee, and facility rental. **Brian Marsh** made a motion to approve the financial reports for December 2018. **Chris Amsler** seconded the motion. The motion passed unanimously.

Item 4: New Business

Brian Marsh reminded the board that bill number HB1558 has been filed and will be presented to the House of Representatives on Tuesday, March 5th. The bill clarifies that there can be more than one adult charter school and the total investment for schools, regardless of number, is \$ 1 million. **Margaret Ellibee** said she will be present for that legislation.

Item 5: Adjournment

Jonathan Crossley made a motion to adjourn the board meeting. **Miguel Lopez** seconded the motion to adjourn. The motion passed unanimously, and the meeting was adjourned at 5:57 p.m.

Chair Signature

Elizabeth Burch
Board Recorder

Date

3-1-18