

The Excel Center Family and Community Engagement Plan (2018-2019)

Section I – Goals

- I. Open and two-way communication between students, their families, the community and the school district both verbally and in writing using a variety of strategies and methods will be supported and increased.

Strategies:

- A. Schoolwide Student/Teacher Conferences will be held at least twice yearly to inform students of their progress in school including academic performance and assistance with understanding their individual classroom grades and testing results.
 1. Student/Teacher Conferences will be held at the end of the second eight-weeks and the end of the fourth eight-weeks.
- B. An “Open House” Celebration will be held at the beginning of each school year to allow returning and incoming students and their families opportunity to engage with faculty and staff on a one on one basis.
- C. The Excel Center will hold an Annual Meeting to the Public in which all students, their families, and community members are encouraged to attend. At this meeting, all will be informed of the following information:
 - Current student assessment outcomes
 - Curricular information including any changes in the curriculum and assessment instructional strategies
 - Accreditation status and waiver information
- D. A Student Handbook will be sent home at the beginning of each school year to inform students of the school policies for enrollment, attendance, safety and discipline procedures, and the Family Educational Rights and Privacy Act. Students are required to sign and return to their Life Coach the appropriate form attached to the back of the handbook stating that they have received, reviewed, and will comply with the policies in the handbook.
- E. Teachers will communicate with students concerning their successes and/or problems on a regular basis through reports, notes, letters, phone calls, awards, etc.
 1. Report cards will be issued to students at the end of each eight-week period.
 2. Teacher will provide weekly updates to students on their progress in class.
- F. A copy of the School Board Meeting Minutes and other information related to meetings and activities, along with the Student Handbook, will be posted on the school’s website.
- G. An “end of term” ceremony will be conducted each term to provide academic and social recognition awards to students.
- H. The school website provides information to students, their families, and community members. The information provided includes the class times, term start dates, the enrollment process, and all state required posting information.
- I. The Excel Center “Facebook” page and website will be utilized as the notification medium to give students and community members pertinent information such as school closure for inclement weather. In many cases, Life Coaches will utilize text messaging as an additional method of notification for students.

- II. The school will collaborate with business and community organizations to help improve student awareness of available community resources.

Strategies:

- A. College and Career Fair events will be held twice a year.
- B. The school will work with Goodwill Industries of Arkansas by posting event flyers to notify students/families of hiring events taking place in the surrounding area.
- C. A community resource binder containing a list of community resources will be kept in the Life Coaches' Office to assist in preventing and addressing life barriers.
- D. Student surveys will be conducted throughout the student's enrollment to identify resource needs to maintain a list of needed community resources.

Section II – Evaluation

- I. The School Board will annually evaluate the content and effectiveness of the Family and Community Engagement Plan
- II. Documentation of engagement activities including sign-ins, minutes of meetings, surveys, pictures, news releases, etc. will be maintained at the school each year.