

Goodwill Arkansas Education Initiatives, Inc.
Board Meeting Minutes
March 15, 2018

Presiding: Margaret Ellibee, Chair

Members Present: Chris Amsler (via teleconference)
Jonathan Crossley, Vice-Chair (via teleconference)
Margaret Ellibee (via teleconference)
William Gaddy (via teleconference)
Brian Marsh

Members Not Present: Margaret Bates
Cassandra Green
Douglas Jackson
Denise Luft

Staff: Sylvia Murchison
Cindy Varner
Carloas Wilson (via teleconference)

Call to Order

Chair Margaret Ellibee called the meeting to order at 5:02 p.m. in the Goodwill Board Room at 7400 Scott Hamilton Road, Little Rock, Arkansas. **Chair Ellibee** called roll and recognized a quorum with five of nine members present.

Item 1: Minutes of the February 15, 2018 Meeting

Chris Amsler made a point of correction that the heading on the minutes should read February 15, 2018 rather than March 15, 2018. **William Gaddy** made a motion to approve the minutes. **Jonathan Crossley** seconded the motion. The motion passed unanimously.

Item 2: Operations Report

Cindy Varner gave an update on the status of the school as follows.

- **Current Enrollment Statistics**
 - Term 3 began February 20 and will end on April 19
 - **16** withdrawals last term and there are currently **75** students actively enrolled
 - **9** new enrollees and **3** previous students returning for the April 24th start date
 - The next iExcel is scheduled for March 16, 2018
 - Two **(2)** potential graduates have been identified for December 2018

- **The Excel Center Recap**
 - The new Director of Education and Certification Programs, Tomiko Davis, began

March 12th. She comes from The Excel Center located in Memphis, TN. Her first week was spent meeting with staff, so that she can prepare a game plan to ensure The Excel Center's success.

- Brian Marsh and Cindy Varner, along with members of The Excel Center Leadership Team – Tomiko Davis, Becky Lockett, Kim Kight, and Carloas Wilson, attended the 1st Annual Excel Center National Conference in Indianapolis, Indiana, February 28 – March 2, 2018. During the conference, attendees participated in informational sessions geared towards the daily operations of an Excel Center. Topics such as best practices, culture building, data analysis, and many others were discussed. Attendees were given the opportunity to attend the sessions on topics in which they felt they could benefit.
 - On March 8, 2018, Lead Teacher, Registrar, and Office Manager attended Southwest Cluster Family Engagement Event sponsored by southwest Little Rock area schools.
- **Future News**
- A luncheon is being coordinated for April 6, 2018, for all high school counselors in Central Arkansas, so that they may become familiar with The Excel Center, in hopes of getting student referrals.
 - A proposed calendar for the 2018-2019 school year is being reviewed. The tentative dates are as follows:
 - 2018-2019
 - Term 1: July 16 – September 6, 2018
 - Term 2: September 17 – November 8, 2018
 - Term 3: November 19 – January 31, 2019 (Thanksgiving Holiday: 11/21-23/2018; Christmas Holiday: 12/24/2018-1/2/2019)
 - Term 4: February 11 – April 11, 2019 (Spring Break: 3/18-22/2019)
 - Term 5: April 22 – June 13, 2019 (Memorial Day: 5/27/2019; Summer Break: June 17-28/2019; Fourth of July Holiday: July 4-5, 2019)
 - New software for student data is being introduced by the state; therefore, the Registrar and Office Manager will be attending upcoming training sessions.

Cindy Varner presented a recommendation for professional hire. **Brian Marsh** made a motion to approve the hire of Tomiko Davis as School Director. **Chris Amsler** seconded the motion. The motion passed unanimously.

Item 3: Financial Report

Sylvia Murchison provided a financial report for The Excel Center providing the following information: Consolidated Balance Sheet, Statement of Changes in Fund Balances, Summary of Revenue, Summary of Expenditures, and a Bank Reconciliation for the month of February 2018. **Sylvia Murchison** noted that the report available on page five of the agenda packet had a heading error in the column reporting February numbers as budgeted. She stated that the column included actual expenditures for the month. As of February 28, 2018, The Excel Center had monthly expenditures of \$80,707 and cumulative expenditures totaling \$634,217. **William Gaddy** made a motion to approve the financial reports. **Brian Marsh** seconded the motion. The motion passed unanimously.

Item 4: Advisory Council


Brian Marsh gave an update on the formation of the Advisory Council. He reported that the council would be meeting in April. He stated that the following individuals had agreed to serve on the council:

- Senator Joyce Elliott
- Holt McConnell
- Heather Nelson
- Christina Sanders
- Anthony Hampton
- Pastor Jeff Dial has taken a tour of the school and will respond soon on his availability to serve on the advisory council.

Item 5: Adjournment

With no new business being brought forward, **Chair Ellibee** requested a motion to adjourn.

William Gaddy made a motion to adjourn the board meeting. **Brian Marsh** seconded the motion. The motion passed unanimously, and the meeting was adjourned at 5:26 p.m.



Chair Signature

6-6-18
Date

Cindy Varner
Board Recorder