

Goodwill Arkansas Education Initiatives, Inc.
Board Meeting Minutes
October 19, 2017

Presiding: Margaret Ellibee, Chair

Members Present: Chris Amsler
Margaret Bates
Margaret Ellibee
William Gaddy
Cassandra Green
Brian Marsh

Members Not Present: Jonathan Crossley, Vice-Chair
Douglas Jackson
Denise Luft

Staff: Sylvia Murchison
Cindy Varner

Call to Order

Chair Margaret Ellibee called the meeting to order at 5:06 p.m. in the Goodwill Board Room at 7400 Scott Hamilton Road, Little Rock, Arkansas. **Chair Ellibee** called roll and recognized a quorum with six of nine members present.

Item 1: Minutes of the September 21, 2017 Meeting

Cassandra Green made a motion to approve the minutes. **William Gaddy** seconded the motion. The motion passed unanimously.

Item 2: Operations Report

Brian Marsh reported that the facility construction had been completed. He reported that there were very few facility issues during the first week of school, and he has requested suggestions from staff regarding facility improvements. He reported that parking will be marked for students and staff at a later date.

Cindy Varner gave an update on the status of enrollments for the school as follows.

- Total applications received is over 400.
- 116 students were enrolled to start on October 16.
- Over 90 applicants are on the waiting list.

Chair Ellibee reported that the Student Handbook has not been completed yet, and will be held for review and consideration at a future meeting.

Cindy Varner reported that by state law, each public school must submit an annual report to the public by November 15 of each year. She reviewed a draft report with the Board that was included in the agenda packet on pages four and five. After Board discussion, a motion was made by **Cassandra Green** to accept the report with two revisions: 1) add information regarding the home school district of students, and 2) add a goal related to performance indicators for mastery level of students. **Margaret Bates** seconded the motion. The motion was passed unanimously.

Item 3: Financial Report

Sylvia Murchison provided a financial report for The Excel Center providing the following information: Consolidated Balance Sheet, Statement of Changes in Fund Balances, Summary of Revenue, Summary of Expenditures, Bank Reconciliation, and a Cash Flow Statement. The Excel Center had planned expenditures of \$1,344,830 for school year 2017-2018. As of September 30, 2017, The Excel Center had cumulative expenditures totaling \$195,230.65, or 14.5% of the budget. The financial reports are on file with the official board meeting records.

Item 4: Advisory Council

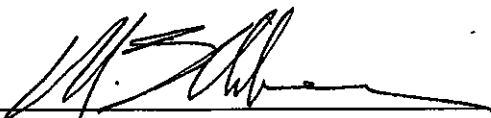
Chair Ellibee reported that The Excel Center charter application stated that an advisory council would be formed to collect input from community members and students. She asked **Brian Marsh** for a report on the recommendations from the Board regarding potential members of the advisory council. **Brian Marsh** distributed a list of nominations received from Board members. Discussion of the Board led to the following recommendations:

- The advisory council should meet quarterly and be provided regular information in between meetings.
- The advisory council should begin meeting during this quarter.
- Members recommended adding representatives from a homeless shelter, mental health, faith-based organization, city directors.

Chair Ellibee asked **Brian Marsh** to begin calling recommended advisory council members and seeking commitments to serve.

Item 7: Adjournment

With no new business being brought forward, **Chair Ellibee** requested a motion to adjourn. **Chris Amsler** made a motion to adjourn the board meeting. **William Gaddy** seconded the motion. The motion passed unanimously, and the meeting was adjourned at 5:57 p.m.



Chair Signature

1-3-18
Date

Cindy Varner
Board Recorder